

North Alabama Agriplex Heritage Center Use Public Rental Agreement

This agreement made and entered into by and between the North Alabama Agriplex Board and _____, thereafter referred to as "Second party".

During the pandemic, we are only renting the Poultry and Egg Pavilion. It rents for \$200 for the day with a \$50 refundable deposit fee. The rental fee includes one (1) outdoor portable toilet. The outdoor kitchen is available on request.

The North Alabama Agriplex Board is responsible for the Heritage Center and the Pavilion, and is willing to lease the Pavilion to be used by the second party for the purpose of

_____ From _____ to _____

on _____.

It is mutually agreed by the North Alabama Agriplex Board and the second party that:

1. The Second party may use premises during the hours and dates mentioned above.
2. The Second party agrees to pay the North Alabama Agriplex Board the total rental price of :
\$200 Rental Fee
\$50 Deposit
\$250 Total Due
3. The rental date will not be secured until the total fees are received.
4. Changes or cancellation requires a two week notification or second party will forfeit deposit.
5. The Second party will be responsible for any personal or facility damage. If the Pavilion is left in satisfactory condition the \$50 deposit will be refunded.
6. Deposits will be forfeited if not picked up within 30 days of rental.
7. It is agreed that the consumption of alcoholic beverages and smoking is prohibited. If this rule is violated, the event will be cancelled and violators will be prosecuted.

Approved: _____

(North Alabama Agriplex Representative)

_____ Date

North Alabama Agriplex Heritage Center Use Public Rental Agreement

The North Alabama Agriplex Heritage Center and outdoor Poultry and Egg Pavilion, 1714 Talley Ho Street, SW, Cullman, Alabama, is now available for rent for events and meetings. The Pavillion rents for \$200 for the day, with a \$50 refundable deposit fee. One (1) outdoor portable toilet will be provided.

Renting Guidelines

A contract must be signed by the North Alabama Agriplex Board and the renting agency or group.

The rental is not reserved until the full amount of \$250 is being paid.

There is a Refundable deposit of \$50. This deposit will be returned after your event, if the pavilion is returned to its previous condition. In order to get your deposit back and use the facility again:

1. **This means all trash is to be removed to the dumpster.**
2. **If chairs and tables were set out, they need to be returned to their original places.**
3. **All large debris and trash needs to be swept and removed from the floor.**
4. **Turn off lights and lock the gate and the gas-line of the outdoor kitchen, according to staff instructions.**
5. **If the deposit is not returned, due to the condition of the building, your agency or group will forfeit building rental in the future.**
6. **Changes or cancellation requires a two week notification or second party will forfeit deposit, but not future building rental.**
7. **The Renting agency will be responsible for any personal or facility damage.**
8. **This rental does not include access to the Red Hill Schoolhouse or Peinhardt Living History Farm building or property. Please stay out of the Red Hill Schoolhouse and Peinhardt Farm properties!**
9. Please cover tables - especially for crafting.
10. **Wash tables.** Please cover the tables for all messy activities including crafts and food.
11. **DO NOT SIT ON TABLES!!!!**

The consumption of alcoholic beverages and smoking is prohibited. If this rule is violated, the event will be cancelled and violators will be prosecuted.

If the facility is required the day before the rental event for setup, please contact the Agriplex staff to see if that is possible.

48 folding chairs and 10 lightweight 6 foot tables are available for use. There are additional heavyweight tables and benches if needed.

Deposits will be forfeited if not picked within 30 days of rental.

I have read and understood the guideline mentioned above:

_____ (Signature) _____ (printed name)

**Agriplex Heritage Center
Rental Request Form
(for internal use only)**

Date Requested _____ Circle: Pavilion

Time _____

Name of Contact _____

Phone Number _____

Address _____

E-mail _____

Agency or Group _____

Type Event _____

estimated number of people participating in the event _____

Confirmation Sent: Date _____ Initials: _____

Fee charged: _____

Date Paid: _____ Method: Cash Check Amount: \$ _____

actual Participant Number: _____

Outdoor kitchen required: Yes No

How many lightweight tables needed: _____

Special Needs: _____

Setup requested: _____